

## **ASSAULTS PROCEDURE**

### Statement of Purpose

In order to protect all school district personnel and students, the following procedure will be followed.

### **Statement of Policy**

Assaults/battery upon School District personnel and/or students will not be tolerated. Appropriate action must be taken immediately. Procedures to be followed by building administrator when an assault/battery has occurred are:

1. Restore order, secure medical assistance, if necessary;
2. Call in proper law enforcement;
3. Conduct a preliminary investigation;
4. Submit a written report to the Superintendent;
5. Submit a written safe schools report to the appropriate local police authorities.

After reviewing the written report of the incident, the Superintendent may refer the matter to the School District's Attorney.

Originally adopted: October 15, 2008  
Revised: October 7, 2009  
Reaffirm: March 7, 2012